

**INFORMATION ON THE ENROLMENT PROCEDURE FOR THE  
INTEGRATED UNDERGRADUATE/GRADUATE DEGREE PROGRAMME  
MEDICAL STUDIES IN ENGLISH  
AT THE FACULTY OF MEDICINE UNIVERSITY OF SARAJEVO**

The admission and enrolment into the first year of the Integrated undergraduate/graduate degree study programme Medical Studies in English is done based on the final results of an open competition - the Call for Applications.

The Call for Applications for the enrolment into the first year of the Integrated undergraduate/graduate degree study programme Medical Studies in English in the study year 2016/17 will be announced in (mid) June 2016.

The Call for Applications will be published in at least three daily newspapers at the territory of Bosnia and Herzegovina as well as posted on the web page of the University of Sarajevo and the web page of the Faculty of Medicine University of Sarajevo.

**Eligibility criteria:**

All citizens of Bosnia and Herzegovina who have completed their four-year high school education are entitled to take part in the open competition.

Foreign citizens, who have completed an adequate high school education, are also entitled to take part in this open competition, according to law, conventions and international agreements and contracts which oblige Bosnia and Herzegovina.

All candidates who have completed their high school education abroad are eligible to take part in the competition to enrol in the first year even before the procedure of validation (nostrification) of high school certificates or equivalency has been completed.

In some exceptional cases, the candidates can be enrolled into the first year even before the validation (nostrification) of their high school certificates or equivalency has been completed under condition that they present a document confirming that they have applied for validation or equivalence procedure, which is being in progress.

**The content of the Call for Applications (the student enrolment competition):**

Information regarding applications for enrolment into the first year for the study year 2016/17 will be announced in the Call for Applications.

The call for application will contain information as follows:

- the number of candidates,
- the amount of the tuition fees,
- the rules and criteria for the establishment of the enrolment ranking list,
- the procedure to assess the knowledge and abilities of candidates,

- the opening and closing dates for applications,
- instruction for the application procedure with instructions for payment of the application fees,
- the deadline by which the Faculty is required to make known the preliminary and the final rank list,
- information on the rules of appeal and protection of rights of the students who are not satisfied with the ranking list,
- the deadline by which the successful candidates can be enrolled.

No entrance exam is envisaged for the Medical Studies in English. Ranking of candidates will be based on criteria as defined by the Law on Higher Education, the Statute of the University and the Decision of the University of Sarajevo.

### **Application procedure:**

All prospective candidates are obliged to submit following documents:

1. Application Form The Application Form is available at the Student Affairs Office or at the Faculty web site.
2. Original transcript (of each secondary/high school year) and secondary/high school diploma
  - a. Original transcript and secondary/high school diploma for applicants who finished secondary/high school education in Bosnia and Herzegovina.
  - b. Applicants who obtained secondary/high school education abroad must submit original transcript and secondary/high school diploma along with a certificate of nostrification/equivalence issued by the Federal Ministry of Education and Science. If the process of diploma nostrification/equivalence is not finished by the submission deadline, candidates should submit notarised translation of documents (a court translation). The certificate of recognition is the prerequisite for the enrolment in September. The Federal Ministry of Education and Science is responsible for the procedure of secondary/high school diploma nostrification/equivalence.
3. Proof of English language knowledge.
4. Birth certificate (original or notarised/verified copy).
5. Citizenship certificate/Passport copy
  - a. Citizenship certificate (original certificate for nationals of Bosnia and Herzegovina) or
  - b. Passport copy or other legal document to verify citizenship (for foreign applicants).
6. Other relevant documents (awards, prizes, etc.).

**Tuition fee:**

Tuition fee for the Integrated undergraduate/graduate degree programme Medical Studies in English language is 12,000.00 BAM (twelve-thousand Bosnian Marks) per each academic year.

Annual tuition fee is payable at once or in three equal instalments (3 x 4,000.00 BAM), as defined in the Study Contract.

By completion of the payment, a candidate is considered to be officially enrolled into the Programme.

All tuition fees are non-refundable.

For more information on the study programme Medical Studies in English Language, please contact the Student Affairs Office:

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