

No. 02-3-1-3591-2/25

Date: 09/06/2025

**FIRST CALL FOR APPLICATIONS  
FOR ENROLMENT INTO THE FIRST YEAR OF  
THE INTERNATIONAL MEDICAL DEGREE PROGRAM  
AT THE UNIVERSITY OF SARAJEVO - FACULTY OF MEDICINE**

In accordance with the University of Sarajevo Call for Competitions (Competitions for the enrollment in the first study year at the University of Sarajevo in the 2025/2026 academic year) announced on 09 June 2025, University of Sarajevo - Faculty of Medicine admits 30 students into the first year of the International Medical Degree Program in the academic year 2025/2026.

**Application period for the enrolment into the first year will be opened from 09 June to 27 June 2025.**

Closing date for applications is **27 June 2025, at 16:00 CET.**

**All applicants are obliged to register in online mode. Online registration form is available on the University of Sarajevo Information System ("Informacioni sistem eUNSA"), link: [www.upis.unsa.ba](http://www.upis.unsa.ba)**

Online registration form for foreign students (select registration for first cycle/integrated study), link: <https://www.unsa.ba/konkursi/konkurs-za-upis-studenata-na-univerzitet-u-sarajevu-u-akademskoj-20252026-godini>

**All applicants who face problems with online registration are kindly asked to contact the University Tele-Informatics Centre (Univerzitetski teleinformatički centar), contact telephone: +387 33 560 240 contact e-mail: [upis@unsa.ba](mailto:upis@unsa.ba)**

The Admission Commission will conduct structured interviews with candidates on Tuesday, 01 July 2025. Interviews will be organized online or in person. Student Affairs Office will contact candidates and inform about the exact time of the interview. Interviews will start at 11,00 CET. Applications of Candidates who do not attend the online interview will be rejected.

**Application procedure:**

All prospective candidates are obliged to submit (**scan and upload**) following documents:

- 1. Original transcript (of each secondary/high school year) and secondary/high school diploma and (international) state graduation exam diploma.**
  - a. For applicants who finished secondary/high school education in Bosnia and Herzegovina:
    - **Original transcript and secondary/high school diploma/(international) state graduation exam diploma.**
  - b. For applicants who obtained secondary/high school education abroad:
    - **Original transcript and secondary/high school diploma/(international) state graduation exam diploma and a court translation of documents.**
    - **Certificate of nostrification/equivalence** issued by the Cantonal Ministry of Education and Science OR a **letter of confirmation** issued by the Cantonal

Ministry of Education confirming that they have applied for validation or equivalence procedure, which is being in progress.

**Important note for the enrolment of applicants who obtained secondary/high school education abroad:** Applicants who obtained secondary/high school education abroad must submit verified copy or original transcript and secondary/high school diploma along with a certificate of nostrification/equivalence issued by the Cantonal Ministry of Education and Science. If the process of diploma nostrification/equivalence is not finished by the submission deadline, candidates should submit notarised translation of documents (**a court translation**). The certificate of recognition is the prerequisite for the enrolment. In some exceptional cases, the candidates can be conditionally enrolled into the first year even before the validation (nostrification) of their high school certificates or equivalency has been completed under condition that they present a document confirming that they have applied for validation or equivalence procedure, which is being in progress.

In accordance to the Rulebook on the equivalence/nostrification of the foreign school certificates and diplomas (Official Gazette number: 20/19, 23/21), the Ministry of Education Canton Sarajevo is responsible for the procedure of secondary/high school diploma nostrification/equivalence.

2. **Birth certificate (and a court translation for foreign applicants)**
3. **Citizenship certificate/Passport copy**
  - a. Citizenship certificate (original certificate for nationals of Bosnia and Herzegovina) or
  - b. Passport copy or other legal document to verify citizenship (for foreign applicants)
4. **Proof of English language knowledge** (Proof of an internationally recognised English language proficiency test (e.g. TOEFL, IELTS, Cambridge English Qualifications/CEA) or certificates issued by official language school. Certificates of English language proficiency issued by a secondary/high school are also accepted. Candidates, who passed (international) state graduation exam, with English language grades A\*, A, B and C are not obliged to take an additional language proficiency test.
5. **Other relevant documents** (awards, prizes, etc.)
6. **Proof of payment of the application fee** in the amount of 100.00 BAM paid to the bank account as follows:

Instructions for payment:

For the payments in Bosnia and Herzegovina

Primalac: Depozitni račun Kantona Sarajevo

Naziv banke: BBI d.d.

Vrsta prihoda: **722659**

Poziv na broj: **0000000015**

Budžetska organizacija: **3502018**

Općina: **077**

Depozitni račun: **141-196-532-000-84-75**

Svrha doznake: administrativni troškovi aplikacije

For the payments outside Bosnia and Herzegovina

The instructions for payment (transfer for EUR) is available at the Student Affairs Office or at the following link <http://www.mf.unsa.ba/>

**Important note:**

In the **FIELD 70** (see the Instructions) following text must be entered:  
**administrative fee; 3502018; 0000000015**

**Note:** Every candidate who applies for admission through the website [www.upisi.unsa.ba](http://www.upisi.unsa.ba) is required to upload the payment slip (proof of payment of the application fee) through the system; otherwise, their application will not be considered.

Incomplete and late applications (submitted after the closing date) will not be considered.

The preliminary and final rank list will be released in online mode. The candidates will have to use their ID numbers (a code received after registration to eUNSA) in order to check the rank list.

**Preliminary rank list** of enrolled candidates will be announced latest by **Monday, 07 July 2025** on the Faculty Announcement Board (Main Faculty Building, Čekaluša 90, Sarajevo, B&H) and eUNSA and the Faculty web site link [www.mf.unsa.ba](http://www.mf.unsa.ba)

Candidates who wish to **file a complaint** regarding the rank list can do so by **Wednesday, 09 July 2025 (until 15.30 CET)**.

All complaints should be submitted to the Faculty Protocol Office. **Appeal Commission** will commence reviewing the rank list on **Thursday, 10 July 2025 at 9,00 CET**, when all candidates who appealed, should be **present in person**.

**Final rank list** of admitted candidates will be announced on **Monday, 14 July 2025** on the Faculty Announcement Board (Main Faculty Building, Čekaluša 90, Sarajevo, B&H) and eUNSA and the Faculty web site link [www.mf.unsa.ba](http://www.mf.unsa.ba). ID numbers (a code received after registration to eUNSA) will be used instead of names and personal data in the Final rank list.

**All candidates who have deemed the right of admission (conditional or unconditional offer of admission) are obliged to submit the original documents for the enrolment or in case of conditional admission to confirm the admission offer (if the verification of secondary/high school documents has not been finished by the Cantonal Ministry of Education). Otherwise, the application would be considered as withdrawn.**

**Second Call for Applications** will be announced if the sufficient number of candidates do not satisfy entrance criteria, in the period **from 25 August to 05 September 2025.**

Ranking of candidates will be based on criteria defined by the UNSA Decision for academic year 2025/2026 (link: <https://www.unsa.ba/konkursi/konkurs-za-upis-studenata-na-univerzitet-u-sarajevu-u-akademskoj-20252026-godini>), as follows:

1. Secondary/high school achievement (overall average over the all four years of the secondary/high school education)
2. Achievements in following subjects (subjects relevant for the study programme): Biology, Physics, Chemistry and English language
3. Achievements in secondary/high school competitions (awards, prizes, etc.) in following subjects: Biology, Physics, Chemistry and English language

4. Candidates with overall average grade 5.00, or equivalent award for candidates who finished secondary/high school education abroad and exemplary record of conduct,
5. State graduation exam results (for international programs),
6. Other ranking criteria as defined by the UNSA Decision,
7. Interview with candidates.

/1/ scoring of overall secondary school achievement will be calculated according the following formula: the average grade of all subjects for all four years of secondary/high school education is rounded to two decimal places and multiplied by 4.

Maximum points: 20

/2/ scoring of achievements in subjects relevant for the study programme (Biology, Physics Chemistry, and English language) will be calculated according the following formula: the average grade in Biology, Physics, Chemistry and English language (throughout the four years of secondary/high school education) is rounded to two decimal places and multiplied by 8.

Maximum points: 40

/3/ scoring of achievements in secondary school competitions (awards, prizes, etc.) in Biology, Physics, Chemistry and English language: students with these prizes will be awarded as follows:

for local level competitions (e.g. municipal, city level) 1<sup>st</sup> place - 2 points, 2<sup>nd</sup> place - 1 point, 3<sup>rd</sup> place - 0,5 points;

for cantonal level competitions (regional level within the country) 1<sup>st</sup> place - 3 points, 2<sup>nd</sup> place - 2 points, 3<sup>rd</sup> place - 1 point;

for entity/state level competitions (state, county, province level) 1<sup>st</sup> place - 4 points, 2<sup>nd</sup> place - 3 points, 3<sup>rd</sup> place - 2 points;

for international level competitions 1<sup>st</sup> place - 5 points, 2<sup>nd</sup> place - 4 points, 3<sup>rd</sup> place - 3 points.

For candidates who finished secondary/high school education abroad, the Admission Commission will express scores as points based on which they are ranked in the home country (in the school they have completed).

/4/ scoring candidates with overall average grade 5.00 and exemplary record of conduct, or equivalent award for candidates who finished secondary/high school education abroad: students with special prizes will be awarded 5 points.

/5/ candidates who finished a four-year secondary/high school in accordance to international programs approved by the resource Ministry and who passed (international) state graduation exam will be awarded with additional points for each subject relevant for the study program (Biology, Physics, Chemistry and English language), as follows:

Grade A\* or A - 3 points,

Grade B - 2 points, and

Grade C - 1 point.

Candidates with English language grades A\*, A, B and C are not obliged to take an additional language proficiency test.

/6/ The forecast grades will be scored in case of realising a state graduation exam results during the August or September. The candidates are obliged to submit a final certificate and/or state graduation exam diploma prior to the beginning of the study year.

Equivalence of the IB program grades will be in accordance with the Decision of the Ministry of Education, Science and Youth of Sarajevo Canton.

/7/ The Admission Commission will conduct structured interviews with candidates. Structured interviews will cover four areas for evaluation of candidates: English Language level, Communication Skills, Motivation and General Impression. Each area will be scored on a 10 point scale.

Minimum points for each area of the interview: 6 points

Maximum overall points: 40

Interviews will be organized online or in person. Student Affairs Office will contact candidates and inform about the exact time of the interview.

**Applications of Candidates who do not attend the online interview will be rejected.**

Information on enrolment of admitted candidates will be announced on the web [www.mf.unsa.ba](http://www.mf.unsa.ba)

For more information on the study programme International Medical Degree Program, please contact the Student Affairs Office:

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**DEAN**

**Prof. dr. Amina Valjevac**